

**EAST BUCHANAN COMMUNITY SCHOOLS
REGULAR MEETING
March 12, 2008**

Prior to beginning the regular meeting the board recited the East Buchanan Mission Statement: "To challenge students to think critically, communicate effectively, develop values and contribute to society."

President McGraw called the meeting to order in the board room at 6:00 P.M. Attendance was recorded as follows: Rod McGraw, Tami Young, Bill Naber, Aaron Cook, George Aberle, Dan Fox, Tom Mossman, Carol Moroney, Randy Francois, Kaitlin Kivell, Chris Reck, Lee White, Travis Pike, Colon Flexenhar, Joe Zhiss, Melissa Hesner, and Phil Steffen

Young moved, Cook seconded to approve the Agenda as presented.

Cook moved, Naber seconded to approve the Consent Agenda as presented. Items on the Consent Agenda were:

Approved minutes for the February 18th regular board meeting;

Approved the February, 2008 Financial Reports;

Accepted the Resignation of Jerry Alden as Head High School Baseball Coach

Approved the Contract of Mark Nall as High School Science Teacher

Approved the Contract of Brian Loughren as Head High School Baseball Coach

Approved the Contract of Mike Edmonds as Assistant High School Baseball Coach

Approve the Transfer of Melissa Hesner from High School Science to Middle School Science Teacher

Approved the following expenditures:

General Fund -	\$242,619.61	Computer Warrants
	\$37,131.23	Warrants Issued After Last Board Meeting
	\$311,769.00	Total Payroll Expenses
Management Fund -	\$0.00	Computer Warrants
	\$0.00	Computer Warrants Issued After Last Board Meeting
VPPEL/PPEL Fund -	\$0.00	Computer Warrants
	\$0.00	Warrants Issued After Last Board Meeting
LOST Fund -	\$0.00	Computer Warrants
	\$0.00	Warrants Issued After Last Board Meeting
Debt Service -	\$0.00	Computer Warrants
	\$0.00	Warrants Issued After Last Board Meeting
Activity Fund -	\$10,409.95	Current Month Proposed Warrants
	\$15,431.13	Actual Warrants Issued Last Month
Nutrition Fund -	\$7,008.00	Current Month Proposed Warrants
	\$21,961.81	Actual Warrants Issued Last Month

A list of warrants is as follows:

<u>VENDOR</u>	<u>MEMO</u>	<u>AMOUNT</u>
Advanced Systems	General Fund	153.25
AEA 267	General Fund	172,977.86
Alliant Energy	General Fund	14,817.75
American Prom	Activity Fund	387.05
Anderson Erickson	Nutrition Fund	2,694.55
Arden Greener Piano Service	General Fund	136.50
Atlas Pen & Pencil Corp	Activity Fund	109.46
Befour, Inc	Activity Fund	60.95
Behan, Jerry	Activity Fund	57.00
Campbell Supply Co	General Fund	125.84
CDW Government, Inc	Activity Fund	109.58
Chase Card Services	General Fund	728.23
City Launderers	General Fund	139.48
City of Winthrop	General Fund	328.35
Connolly, Tim	General Fund	29.00
CPU CAD	General Fund	2,884.50
Designs Unlimited	Activity Fund	641.00

Don & Walt L.L.C.	General Fund	60.00
Dreamcatcher Photography	Activity Fund	35.00
EB Telephone	General Fund	621.30
General Fund/Nutrition	Nutrition Fund	9,137.58
Gudenkauf Towing	General Fund	10.00
H & H Foodservice	Nutrition Fund	1,526.72
Hawkeye Community College	General Fund	250.00
Hesner, Melissa	General Fund	100.00
Hesner, Melissa	Activity Fund	75.00
Hoefer, Abby	General Fund	67.00
Hot Lunch Program	General Fund	25.80
Hot Lunch Program	Activity Fund	98.75
IASB	General Fund	48.00
IASBO	General Fund	130.00
ICN	General Fund	106.37
IHSSA	Activity Fund	18.00
Independence CSD	General Fund	24,358.00
Independence Dairy Queen	Activity Fund	220.00
Interstate Brands	Nutrition Fund	718.85
Keck, Inc	Nutrition Fund	1,406.83
Kirkwood Community College	General Fund	420.00
L.J.S. Inc.	General Fund	34.95
Levine, Kim	Activity Fund	31.84
Lightfoot, Diana	General Fund	173.88
Linn Co-Operative Oil Co	General Fund	2,919.30
Manning, Dwayne	General Fund	130.00
Manning, Tracy	General Fund	20.00
Martin Brothers	Nutrition Fund	6,429.25
McElroy's Food Mkt	Activity Fund	364.93
McGraw-Hill Book Company	General Fund	893.46
Medieval Times Diner	Activity Fund	653.55
Monaghan, Bridgette	Activity Fund	100.00
Monticello Sports	Activity Fund	105.00
Mossman, Tom	General Fund	303.82
Nabby's Wireless/Custom Framing	Activity Fund	39.35
NAPA Auto Parts	General Fund	253.20
New Horizons Tour & Travel	Activity Fund	9,390.00
Norby's Farm Fleet	General Fund	33.56
Norcostco	Activity Fund	349.86
North-Linn CSD	General Fund	10,256.00
Nuco Industries	Nutrition Fund	48.03
Office Towne	General Fund	28.96
Omni Cheer	Activity Fund	295.09
Oriental Trading Co	General Fund	92.70
PBCC	General Fund	403.74
PEPSIAMERICAS	Activity Fund	521.76
Perfection Learning	General Fund	504.74
Presto-X-Company	General Fund	45.00
Rite Price Office Supply\	General Fund	6.69
Roberts, Stacy	General Fund	100.00
Rowley Equipment	General Fund	61.17
Schloss, Patrick	General Fund	92.22
School Specialty	General Fund	50.82
Shiffler Equipment	General Fund	40.54
Slattery, Kenny	Activity Fund	57.00
Stafford, Mike	General Fund	100.00
Starmont CSD	General Fund	6,410.00
Superior Welding supply	General Fund	301.89

The Feed Store	General Fund	112.50
The News	General Fund	470.46
Trott Trophies	Activity Fund	529.21
U.S. Post Office	General Fund	228.77
UAP Distribution Inc	General Fund	319.00
United Rentals	General Fund	32.10
US Cellular	General Fund	462.88
Van Meter Electric Supply	General Fund	22.53
Van Scoyoc, Jacob	General Fund	119.76
Vern's True Value	General Fund	18.77
Wal-Mart	General Fund	130.49
Waste Management	General Fund	433.31
Wellmark Blue Cross Blue Shield	General Fund	35,119.01
Wenger Corporation	Activity Fund	876.00
White, Lee	General Fund	99.19
Wieland & Sons Lumber	General Fund	151.05
Winthrop Welding Works	General Fund	20.00
Wipperling, Lisa	Activity Fund	108.75

Young moved, Cook seconded to approve the second readings of the following board policies:

- Policy #700 – Purpose of Noninstructional and Business Services
- Policy #701.1 – Depository of Funds
- Policy #701.2 – Transfer of Funds
- Policy #701.3 – Financial Records
- Policy #702 – Cash in School Buildings
- Policy #703.1 – Budget Planning
- Policy #703.2 – Spending Plan
- Policy #704.1 – Local – State – Federal – Miscellaneous Revenue
- Policy #704.2 – Sale of Bonds
- Policy #704.3 – Investments
- Policy #704.4 – Gifts – Grants - Bequests
- Policy #704.5 – Student Activities Fund
- Policy #704.6 – Payment of Activity and Hot Lunch Fund Accounts
- Policy #705.1 – Purchasing – Bidding
- Policy #705.2 – Purchasing on Behalf of Employees
- Policy #705.3 – Payment for Goods and Services
- Policy #706.1 – Payroll Periods
- Policy #706.2 – Payroll Deductions
- Policy #706.3 – Pay Deductions
- Policy #706.3R1 – Pay Deductions Regulation
- Policy #707.1 – Secretary's Reports
- Policy #707.2 – Treasurer's Annual Report
- Policy #707.3 – Publications of Financial Reports
- Policy #707.4 – Audit
- Policy #707.5 – Internal Controls
- Policy #707.5R1 – Internal Controls Procedures
- Policy #707.6 – Audit Committee

Cook moved, Naber seconded to approve the first reading of the following board policies and replace them with IASB model policy and corrections where indicated.

- Policy #708 – Care, Maintenance and Disposal of School District Records
- Policy #709 – Insurance Program
- Policy #710.1 – School Food Program
- Policy #710.2 – Free or Reduced Cost Meals Eligibility
- Policy #710.3 – Vending Machines
- Policy #711.1 – Student School Transportation Eligibility
- Policy #711.2 – Student Conduct on School Transportation
- Policy #711.2R1 – Student Conduct on School Transportation Regulation

Policy #711.2R2 – Use of Video Cameras on School Buses Regulation
Policy #711.3 – Student Transportation for Extracurricular Activities
Policy #711.4 – Summer School Program Transportation Service
Policy #711.5 – Transportation of Nonresident and Nonpublic School Students
Policy #711.6 – Transportation of Nonschool Groups
Policy #711.7 – School Bus Safety Instruction
Policy #711.8 – Transportation in Inclement Weather
Policy #711.9 – District Vehicle Idling
Policy #711.10 – Special Convenience Bus Stops

Young moved, Naber seconded to set Wednesday, April 9, 2008 at 6:15 P.M. in the board room as the date, time, and place to hold a public hearing on the proposed 2008-2009 Budget.

Cook moved, Naber seconded to review and update the district goals and facility priority list at the regular April board meeting on April 9, 2008.

Naber moved, Young seconded to approve the following schedule of snow make-up days presented by Superintendent Dan Fox:

1. Starting on Monday, March 24th there will be ½ hour of instructional time added to the school day. School will be dismissed at 3:45 P.M. with buses leaving at 3:50 P.M. each day through Friday, May 16th.
2. April 17th will be a full day of school.
3. The remainder of the make-up days will be added at the end of the year with Wednesday, May 28th projected to be the last day of school.

The motion carried on a four to one vote with Cook casting the nay vote.

Questions were asked by those students present.

Reports were heard from Mossman and Fox.

Fox gave a progress report on the preschool grant process. The meeting on March 10th had a very large turnout. It was determined by those present that a that the a parent focus group be organized to address various issues and concerns regarding the 4 year old program as well as the 3 year old program. A Preschool Survey as developed to be distributed and returned to the district by April 1st. The district must adopt preschool standards as a qualification for the grant. The next steps will be:

1. Parent Focus Group to meet Monday , March 17th at 7:00 P.M.
2. Dan will meet with the Mayors of the communities within district boundaries.
3. Surveys are due back by April 1st.
4. Voluntary Preschool Program Committee will meet April 1st.

Naber moved, Cook seconded to adjourn the meeting at 7:45 P.M.

The remainder of the evening was spent in closed session discussing negotiation strategies.

Carol L. Moroney
Board Secretary

All motions carried on a five to zero vote unless otherwise noted. The above are not official minutes until approved at the next regular board meeting to be held Wednesday, April 9, 2008 at 6:00 P.M. in the Board Room. A copy of the official minutes may be viewed in the office of the board secretary any Monday through Friday between 7:30 A.M. and 3:30 P.M.